



## Construction/Maintenance Supervisor

### COMPANY INFORMATION

Wesdome Gold Mines is in its 30th year of continuous gold mining operations in Canada. The Company is 100% Canadian focused with a pipeline of projects in various stages of development.

### JOB DESCRIPTION & QUALIFICATIONS

Reports to Maintenance Superintendent

#### **Summary**

Oversee the maintenance and repairs of the Mine, Mill and Camp buildings and any new construction at the mine, mill, and Camp Site. Work in a safe, environmentally friendly and cost-effective manner. Ensure buildings are kept safe and in good repair.

#### **Preferred Qualifications**

- Carpenter/Plumber Certificate preferred.
- Equivalent, through skills, knowledge and abilities may be accepted.
- Good communication skills.
- Basic computer skills: E-mail, Excel, Word.

#### **Responsibilities**

The following list forms a basis for the position's responsibility but does not necessarily encompass all the duties that may be required in the performance of the position.

- Work in compliance with the Occupational Health and Safety Act and Regulations for Mines and Mining Plants and all other Government standards and regulations.
- Monthly safety meetings with crews.
- Daily time sheets for your staff to be approved and signed.
- Ensure all required logbook entries and paperwork are maintained and updated on a daily basis.
- Ensure proper procedures are in place and if required a specific job procedure written up for task.
- Ensure procedures and work standards for all tasks are understood and complied with by the personnel engaged in such works.
- Follow Wesdome safety policies, procedures, practices and standards.
- Complete monthly job observations.

- Meet with and provide clear instruction on daily tasks to construction crew prior to shift. Monitor progress throughout the shift.
- Provide proper training to all employees under your supervision.
- Ensure the maintenance and operation of all water treatment plants.
- Complete monthly planned inspections.
- Maintain schedule and vacation replacement for employees.
- Plan, estimate, and order materials for upcoming projects.
- Maintain an adequate inventory of parts and supplies.
- Make weekly checks on culverts, and roads. Ensure immediate repair if needed.
- Complete weekly reports to MTCE Superintendent.
- Provide temporary supervision for kitchen and bunkhouse staff during weekend and holiday relief.

#### **Shift Schedule**

- Dayshift
- Surface
- 11.5 hour shift, 8 on 6 off

*We wish to thank all applicants for their interest and effort in applying for the position; however, only candidates selected for interviews will be contacted.*

Wesdome Gold Mines Ltd. – Attention Human Resources  
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